

HOUSE CLEANING CHECKLIST

KITCHEN	LIVING ROOM
☐ Clean counter tops	☐ Dust all hard surfaces/shelves/blinds
☐ Clean microwave inside/outside	☐ Vacuum carpets/area rugs/upholstered furniture
☐ Wipe down cabinets/hardware	☐ Sweep/mop hard floors
Clean outside of appliances	☐ Polish wood
☐ Polish stainless steel appliances	☐ Clean windows/window treatments
Clean refrigerator inside	
☐ Clean range vent/filter	
Clean and sanitize sinks	
☐ Sweep and wash floors	OFFICE
_	☐ Dust office surfaces/equipment
 	☐ File or toss loose mail/paperwork
	☐ Clean windows/window treatments
DINING ROOM	☐ Sweep/mop hard floors
Clean windows/window treatments	☐ Vacuum carpets/area rugs
Clean/polish table and chairs	
☐ Sweep/mop hard floors	
☐ Vacuum carpets/area rugs	
]	STAIRS/ENTRY/HALLWAYS
 	☐ Vacuum carpets/area rugs
	☐ Sweep/mop hard floors
BATHROOMS	☐ Dust cobwebs; ceiling/baseboard
☐ Clean/sanitize sinks	☐ Clean windows/window treatments
Clean/sanitize tubs, shower, toilet	
☐ Clean mirrors and glass	
Clean and polish fixtures	
☐ Dust light fixtures and bulbs	LAUNDRY/UTILITY ROOM
☑ Wash floors	☐ Clean washer and dryer exteriors
 	☐ Clean inside rim of washer
	☐ Change/clean lint traps
	☐ Dust light fixtures and bulbs
BEDROOMS	☐ Empty wastebasket
☐ Change sheets	☐ Sweep and mop floor
☐ Dust furniture/shelves	☐ Clean laundry sink/fixtures/ counter/hamper
☐ Vacuum floor	
☐ Wash windows	
☐ Empty wastebaskets	
Dust light fixtures	BASEMENT/GARAGE
Put away clean laundry	☐ Empty wastebaskets
☐ Dust/mop baseboards	☐ Organize/dust shelves
	☐ Sweep/mop floor
 	☐ Put away tools/supplies