To,

[Name of Employer/Superior]

[Designation of Employer/Superior i.e., Manager or Director]

Date:

**Subject: Apology Letter to Boss for Misbehavior**

Respected Sir/Madam,

I am writing this letter with deep regret and to sincerely apologize to you for what has happened at [mention date]. You already know the details of the event and can assess the situation that it was not completely my fault. But still, I think that my reaction was not appropriate either and my behavior was quite rude and unprofessional.

So, still from my side, I truly apologize to you and all the other colleagues of mine for what happened. I know that I can’t change what has happened but the lest I could do is to apologize to everyone.

I hope that you will accept my sincere apology and will definitely forgive me. I can assure you that such a misbehavior will never be conducted again from my side.

Yours Truly,

[Sender Name]

[Sender Designation]