To,

[Name of Recipient]

[Designation of Recipient]

[School Name & Address]

Date:

**Subject: Appreciation Letter to School Management**

Dear Sir/Madam,

I am the mother/father of your student, [mention student name and other details like class and student ID number]. I am writing this letter to acknowledge and appreciate the efforts that you have been putting in for the better education of the students of your school.

I would like to express my gratitude for the brilliant work that you and your staff is doing. I have seen a lot of improvement in my child’s learning ability and skills especially in the subjects of [mention the subjects]. Moreover, the way your staff introduces new concepts and incline the students towards more practical approach is simply appreciable.

Once again I would like to congratulate you for your devotion and I hope that you and your staff will continue to keep up this excellence and high standards of education in the future.

Wish you best of luck.

Sincerely Yours,

[Sender Name]

[Sender Signature]

[Sender Address]