To,

[Name of Recipient]

[Designation of Recipient]

[Name of Recipient’s Company]

Date:

**Subject: Claim Letter for Copyright Infringement**

Dear [name of recipient],

I am writing this letter to inform you that a short clip of sunset shot that you used in your video uploaded at your website, [name of website] is my original property. Being the original creator, I am the copyright owner of that short clip, which I believe you are using illegally.

I am not accusing you of doing so intentionally as you could have done it without knowing the fact that I mentioned above. So, for that purpose, please make sure to either remove that video from your website containing my clip or simply edit out that clip of mine, from your video.

I hope you will understand this and will take quick actions to resolve this issue as failure to do so within a reasonable timeframe will leave me with no option but to exercise my rights in accordance with the Copyright Act 1976.

Yours Truly,

[Sender Name]

[Sender Address]