To,

[Name of Recipient]

[Designation of Recipient]

[Company Name]

Date:

**Subject: Feedback Letter After Internship**

Dear Sir/Madam,

I would like to thank you for providing me the opportunity to work as your [mention internship title]. I think I would not be able to learn and grow as much as I have these past [mention days/months] without your constant support and guidance.

Now I am confident that I can pursue a career in [mention field] and take on the role of a [mention job role or responsibility]. I’d love to stay in touch with you so that you may let me know if there are any vacancies or job openings in your department, so that I can apply on time. You can contact me at [mention phone number] or email me at [mention email address].

Thanks a lot once again for this incredible internship and I wish you and your team all the best.

Yours Truly,

[Sender Name]

[Sender Address]