To,

[Name of Recipient]

[Designation of Recipient]

[Recipient’s Company Name]

Date:

**Subject: Feedback Letter for Good Service**

Dear Mr./Mrs.[name of Recipient],

I am writing this letter to thank you for such an amazing customer support service provided by your company, [mention company name]. Yesterday, I was facing a problem in [state your problem] and I called your customer support center. I must say that they guided me the right way about registering the complain and contacting the technician.

They promised that the complain will be resolved within six hours and I was really surprised to see that happened actually. I must say that I am fully satisfied with your high quality service. I hope it will remain the same as it is now.

Thanks a lot once again.

Sincerely,

[Sender Name]

[Sender Address]

[Sender Signature]