To,

[Name of Recipient]

[Designation of Recipient]

[Recipient’s Company Name]

Date:

**Subject: Feedback Letter for Insurance Policy Claim**

Dear Sir/Madam,

I am [name of sender] and I hold an insurance policy from your Company, [name of company] bearing policy number [mention insurance policy number]. I am writing this letter to provide my opinion on the insurance policy claim.

The service your company provide is quite amazing and satisfactory. This letter is written in regard to the claim which was availed on [mention date] in the name of [mention name bearing claim number]. I must say that the procedure was quite easy and customer-friendly.

I appreciate your support and thanks a lot once again.

Sincerely,

[Sender Name]

[Sender Contact Details]

[Sender Signature]