To,

[Name of Recipient]

[Designation of Recipient]

[Address of the Recipient]

Date:

**Subject: Get Well Soon Letter to a COVID-19 Victim Co-Worker**

Dear Mr./Mrs.[name of the recipient],

Today morning, all the members of the finance department came to know that you were tested positive for COVID-19. We all were quite shocked to hear that and at the same time, all of us also got tested for COVID-19. By the grace of God, all the members of the department including me, were tested negative for Coronavirus.

My dear friend, I am writing this letter just to motivate you that though we know these are difficult times and this virus is quite lethal, but still the researches have shown that fighting it is not impossible. Don’t just lose hope and try to be brave and you will definitely be successful against this disease.

We all hope and pray for your speedy recovery. May you get well soon.

Sincerely,

[Sender Name]

[Sender Signature]

[Sender Designation]