[Name of the recipient],

[Address],

[Date],

Subject: Invitation Letter for Graduation Ceremony

Dear Sir/ Madam/ Friend/ Mom/ Dad,

I hope that you will be doing great. It’s my pleasure to inform you that my graduation ceremony is to be held on [mention Day & Date] from [mention Time] at [mention venue]. It will be my honor if you could manage to spare some time and attend this ceremony to make the event even more special and memorable for me.

Without your support and love, I think I could not be able to see that day day in my life. So, that’s why I want to celebrate this big day of mine with you. Do let me know if you can easily manage to attend this event, as I will be anxiously waiting for your response.

With thanks,

Regards,

[Sender Name],

[Sender Contact]