To,

[Name of Recipient]

[Designation of Recipient]

[Club Name]

Date:

**Subject: Club Membership Acceptance Letter**

Dear Sir/Madam,

I am writing this letter to inform you that I accept your invitation to me to become the member of your club, as received on [mention date]. It will be my pleasure to join your club and play my part in carrying out the club activities. I hope that all the other members of the club will also enjoy my company and I will prove to be of great help for the club.

Thanks a lot for considering me as the new member of the club. I have also filled and attached the membership form of the club with this letter, along with a check for [mention amount of check] towards the annual subscription.

Sincerely,

[Sender Name]

[Sender Signature]

[Sender Address]

[Sender Contact Details]