To,

[Name of Recipient]

[Address of Recipient]

Date:

**Subject: Condolence Letter to Friend on his Father’s Death**

Dear [name of the Recipient],

Please accept my deepest condolences on the uncertain demise of your father, Mr. [name of the deceased person].

I must say that he was really a great man. A man of jolly character as well as a man of great moral principles. His conversations and listening to his experiences is something that I will miss a lot. I remember he used to call us both “the two little monkeys”. He really was full of joy and I can realize that it is really a tough situation right now for you and your family.

May his soul rest in peace and may the Lord gives you and your family members enough strength to overcome this situation of deep sorrow. Please let me know if I could be of any kind of help to you and your family.

Yours Sincerely,

[Sender Name]

[Sender Signature]

[Sender Address]

[Sender Contact Details]