To,

[Name of Recipient]

[Address of Recipient]

Date:

**Subject: Letter to Encourage Friend to Pursue Higher Studies Abroad**

Dear [name of the Recipient],

I hope that this letter finds you and your family in good health. Your brother told me that you have got admission on scholarship in Cambridge University. Well, let me say congratulations my dear friend and I am so proud to have a friend like you. I always knew that you will definitely achieve something great in your life.

However, I heard that you are rejecting this offer because you are not ready to settle and study abroad. My dear, don’t forget that everything comes at a price that you have to pay. I know you don’t want to stay away from your family but please look at the other side; it’s a chance to study at world’s finest institute. The institute of great minds and great people. People beg to have a chance like that and you are considering to miss this golden opportunity. Please don’t do that!

I hope that you will consider my advice and will analyze the whole situation. I will visit you soon as well so that we can sit together and then discuss the whole situation. Thanks!

Yours Sincerely,

[Sender Name]

[Sender Signature]

[Sender Address]