Date:

[Sender’ Name]

[Sender’s Address]

**Subject: Wedding Cancellation Letter**

To whom it may concern,

Due to the serious illness of the mother of my bride/wife-to-be [name of the bride/wife-to-be], it is with regret to inform you that we have to cancel the event of our wedding to be held on [mention the Date]. Please accept our sincerest apologies for the inconvenience caused to you but as of this moment, we are not able to carry out the wedding preparations.

Again accept our apologies and pray for the patient’s fast recovery.

Thanking you!

Yours Sincerely,

[Sender Name]

[Sender Signature]

[Sender Contact Details]