To,

[Name of Recipient]

[Designation of Recipient]

[Hospital Name]

Date:

**Subject: Complaint Letter About Poor Conditions of Casualty Ward of a Hospital**

Dear Mr./Mrs. [name of the Recipient],

I am writing this letter to file a complaint to you and bring to your attention the poor and chaotic conditions of the casualty ward of your hospital, [name of the Hospital]. I was shocked to see such a poor situation in one of the well-known and famous hospitals of the city.

Yesterday, I brought a victim of a ‘hit and run’ road accident case with me. I requested the doctors in the casualty department to attend to the patient as he was continuously bleeding and his condition was getting worse. Instead of offering help and taking quick action, they preferred that the case should be first attended by the local police. Furthermore, I was also asked to submit an amount of [mention the Amount] at the counter so that they could admit him and start preparing for his treatment. I did not know what to do at that moment as I did not know the victim and I just helped him just out of a sense of humanity.

Fortunately, I met one of my relatives there who was an advocate by profession. He asked the doctors to begin with the treatment and warned them that as per the law, the case could go against them if they do not proceed with the treatment immediately or waited for the police inquiry. Only then did the doctors agree and started preparing for the victim’s treatment but it was already too late and sadly, the victim actually died. The negligence of doctors in such a sensitive situation took the precious life of a person.

I hope that you will personally inquire about this matter and take strict action against the guilty so that any such incident that destroys the name of such a reputable hospital or defames the sacredness of such a noble profession, may never happen again in the future.

Thanks a lot!

Yours Sincerely,

[Sender Name]

[Sender Signature]

[Sender Address]

[Sender Contact Details]