To,

[Name of Recipient]

[Designation of Recipient]

[Organization Name]

Date:

**Subject: Complaint Letter to a Club or Organization**

Dear Mr./Mrs. [name of the Recipient],

I just want to recall that our club, [name of Club] was founded solely for promoting books and book reading. Our purpose was to meet once a week and encourage book reading and talking about different and interesting new and old books. However, from the last few months, I have observed that some club members are continuously indulging in time-wasting political debates and trying to impose their political views or the political narrative of their beloved parties on others by force.

As you know I have nothing against discussing politics or current issues but I don’t want to ruin the sole purpose of the formation of this club. I just wanted to let you know about my thoughts and I hope that in our next meeting, you will discuss this matter and some serious actions will be taken in this regard.

Thanks!

Yours Sincerely,

[Sender Name]

[Sender Signature]

[Sender Address]

[Sender Contact Details]