[Name of Recipient]

[Address of Recipient]

Date:

**Subject: Congratulations on Birthday**

Dear [name of the Recipient],

On your special day, I would like to wish you a very happy birthday and congratulate you on turning 50. Indeed, it is a special day for you and your family. I wish you all the good health and prosperity in your life ahead. May you always keep smiling and we keep enjoying your fine company for many years to come.

I wish I could join you on this special day but I was out of town for a business meeting. Many congratulations to you my friend. Accept my heartiest wishes for you and always stay blessed.

Yours Truly,

[Sender Name]

[Sender Signature]

[Sender Address]