[Name of Recipient]

[Designation of the Recipient]

[Organization Name]

Date:

**Subject: [Write an Appropriate Subject Line]**

Dear Mr. / Mrs. [Name of the Recipient],

Thanks a lot for interviewing me for the position of [mention Job Title/Position] on [mention Date]. It was a great pleasure and honor to meet professionals like you. During the interview, I realized that the recruiters were impressed with me. Moreover, I think that my skills and expertise are totally in line with the job requirements.

In my opinion, I am completely satisfied with the job interview and will definitely get the job. However, the final decision rests with the recruitment team of course, and whatever that decision will be, I will accept it with all my heart. For any details or queries, feel free to contact me anytime.

Thanking you in anticipation.

Yours Truly,

[Sender Name]

[Sender Signature]

[Sender Address]

[Sender Contact Details]