[Sender’s Name]

[Sender’s Address]

Date:

[Recipient’s Name]

[Recipient’s Address]

**Subject: Request Government Action**

Dear Sir/Madam,

I am a resident of the Hill Park Society located near the Roots International School, Main City Area. For the last few days, I have been observing many homeless people sleeping in the society park.

When it gets dark, some people get inside the park and sleep on the park benches. The park’s restrooms also get closed by evening. So these people also face problems and they use the corners or sides of the parks for this purpose. As a result, the beauty and the pleasant environment of the park get destroyed.

So, on behalf of the whole community of the Hill Park Society, it is my request to you to please take quick action regarding this issue. We would not like you to take some strict action against these people as they have not harmed anyone. But please make some permanent arrangements for them as it will be good both for them and the society. It is the suggestion of the community members to either build a shelter home for these people or transfer them to an already existing one.

I hope that you will understand the situation of the residents of the society and will take action as soon as possible. For any details or queries, feel free to contact me via the given below contact details.

Thanking you in anticipation.

Yours Truly,

[Sender Name]

[Sender Signature]

[Sender Contact Details]