



Install **Invoice Manager**
from **Microsoft Store**
to generate **PDF invoice**



12 **Date Picker**
adds a **calendar**
to date cells



F **Formula Manager**
Find, update, analyze, import and export
Excel formulas and defined names

Password Remover
for **Excel** 



Making
Flowchart is easy now



Create **PDF files** at any
size

Invoice Template with 4 Columns

BoostExcel.com

Template#: c4001

Title: Invoice Template with 4 Columns

Category: [Sales](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.

Your Company Name

INVOICE

Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.

DATE:

August 27, 2016

INVOICE #:

INV1000

Bill To: C1005
aa

Ship To:

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

Description	Quantity	Unit Price	Amount
Test Product 3 (Non-taxable)	1.00	300.00	300.00
Test Product 2 (Service)	1.00	200.00	200.00
Test Product 1	1.00	100.00	100.00
Test Product 3 (Non-taxable)	1.00	300.00	300.00
Test Product 2 (Service)	1.00	200.00	200.00
Test Product 1	1.00	100.00	100.00

SUBTOTAL 1,200.00

GST 10.00% 120.00

SHIPPING & HANDLING -

TOTAL 1,320.00

PAID -

TOTAL DUE 1,320.00

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THANK YOU FOR YOUR BUSINESS!