

**www.mywordtemplates.org**

**HR Department**  
  
**COMPANY NAME ------------------------------- PHONE NUMBER ---------------------------------  
ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_WEBSITE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |
| --- | --- |
| Deductions | Amount |
| Income Tax | $0.00 |
| E.O.I. B | $0.00 |
| Total | $0.00 |
| Net Payable Salary | $0.00 |
| Other | $0.00 |
| Other | $0.00 |
| Other | $0.00 |

|  |  |
| --- | --- |
| Salary Structure | Amount |
| Basic Pay | $0.00 |
| House Rent | $0.00 |
| Conveyance Allowance | $0.00 |
| Gross Salary (SRN) | $0.00 |
| Other | $0.00 |
| Other | $0.00 |
| Other | $0.00 |

**TO WHOM IT MAY CONCERN:**

This is to certify that Mr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ s/o \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is employed with [Company Name] (Pvt.) Ltd since [DD/MM/YYYY]. He is a permanent employee of the company and serving as [Write here designation of employee]. Currently he is drawing his salary as per following breakup:

**Salary Certificate**

Street Address: Lorem Street, CA82782

Phone: 888-888-888

Fax: 888-888-888

www.website.com

Company Name